

FC NO - 7th

AGENDA OF THE
FC MEETING HELD
ON NOVEMBER
20, 2007

Agenda for the 2007-08 2nd Meeting of the Finance Committee

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A. ACADEMICS

- **Strength of Faculty Members and Research Engineers in the Institute:**

Institute is happy to inform the Board that efforts made in last one year have attracted good candidates for the positions of Faculty Members and Research Engineers. Excluding Emeritus Professor, the Faculty strength of the Institute has reached 17 with 2 Professors, 4 Associate Professors, 7 Assistant Professors and 4 Visiting Faculty. There is one candidate for the position of Professor and 3 candidates for the positions of Assistant Professor, who were selected by the respective Selection Committee, but have asked for extension of the date for joining the Institute. It is hoped that they would be joining the Institute soon. Similarly, the positions of 4 Research Engineers (Grade I) have been filled. Names, professional details and areas of interest and specialization of (i) the faculty members and (ii) Research Engineers are given as **Annexure I** of this Overview Report.

The list of Guest Faculty Members is also enclosed in the **Annexure I**.

- **Progress Towards the Indo-Japanese Cooperation:**

1. On the request from the Japanese side, a short visit to Japan was made by the Director from July 11 – 14, 2007. A meeting on July 12 was held in the Ministry of Foreign Affairs in which the following twelve **Japanese Consortium Partners for IIIDMJ** were finalized:

From Academic Institutions and Universities

- University of Tokyo
- Tokyo Institute of Technology
- Tohoku University
- Kyushu University
- Kanagawa Institute of Technology
- Shibaura Institute of Technology

From Japanese Industries

- M/s Hitachi Ltd
 - M/s Toshiba Ltd
 - M/s Sumitomo Metals
 - M/s Okuma Ltd
 - M/s AMADA Ltd
 - General Electric (Energy), Japan
2. A team of 5 faculty members of IIITDMJ shall be visiting Japan in the month of December 2007. The constitution of the team of faculty members was decided by the Committee headed by Prof Aparajita Ojha.
 3. Four faculty members from the University of Tokyo will be visiting IIITDM Jabalpur in the month of January for a period of one week. During this period they will be giving lectures in courses related to: "**Computer Graphics, Simulation & Visualization**" and "**Control Systems: Theory, Software and Hardware**".

B. CONSTRUCTION ACTIVITIES

- a. **Temporary Construction Activities in the IT Bhawan of the Jabalpur Engineering College**

With the admissions of the 3rd batch of B Tech students in August 2007, the requirement of space for the required number of class rooms and laboratories had increased. Since the space provided to the Institute by the Jabalpur Engineering College in its IT Bhawan was inadequate, the Finance Committee and the Board had given the approval in its meeting held on 3rd January, 2007, to go for temporary construction of class rooms, laboratory space and faculty offices on the 2nd floor of the building.

Accordingly, the construction activities for a Lecture Room with the capacity of 125 seats, a laboratory space where ~ 80 students can work together, another laboratory space where ~ 40 students can work together, offices for ~ 15 faculty members were initiated. Construction for a Mechanical Engineering Workshop on the ground floor was also undertaken. Construction work for the new Lecture Room and the laboratory space for 80 students and 10 faculty offices could be completed before the new batch of students were admitted. Construction work related to other activities will be completed by the end of November 2007.

b. Repair and Maintenance Activities in Hostel VIII of the Jabalpur Engineering College

With fresh admissions in August 2007, the additional requirement of the hostel accommodation for both undergraduate as well as postgraduate students of the Institute had been created. Hostel VIII of the Jabalpur Engineering College, which was earlier identified as the temporary Hall of Residence for the students of IIITDMJ, was not in a good condition and, if to be used, had required considerable amount of repair and maintenance work. Since no other venue was available near the Institute on the rental basis for the accommodation of students, the Institute had sought the permission to undertake the repair and maintenance work for Hostel VIII of the JEC from the Finance Committee and the Board in the meeting held on 3rd January, 2007. The Board is informed that the same was undertaken and completed before the new admissions were made in August 2007.

c. Construction Activities in the Institute Campus at Dumna

Construction of three buildings, namely (i) Hall of Residence I, (ii) Core Labs Complex (CLC) and (iii) Service Block, is under progress. Due to some internal factors, the pace of construction is somewhat slow. However, efforts are being made to see that the Institute starts functioning from its own campus from August 2008.

As per requirement of the Board, the exercise of having a panel of architects, rather than a single architect, has been completed (included as a separate agenda item). It is hoped that campus based construction activities will now move more efficiently.

C. STUDENTS WELFARE AND RELATED ACTIVITIES

• Distribution of Notional Prizes and Certificates of Merit:

In order to give recognition to meritorious students for their excellent academic performance from each undergraduate batch, the Senate of the Institute recommends that

"Notional Prizes and Certificates of Merit shall be awarded to 7 percent of the students of each undergraduate batch for excellent academic performance in an academic year. In the first two years, the 7 percent shall be calculated for

the entire B Tech batch, whereas for the third year the award shall be made for each discipline taking into account their respective strengths."

The Institute decided to start a function for the distribution of Notional Prizes and Certificates of Merit from this year on the occasion of Teachers' Day, i.e. on September 05 every year. The function was accordingly organized on September 05, 2007.

• **Holding of English Proficiency Development Classes:**

Though the Institute's curriculum has a compulsory course on communication skills in English, the results collated by the Academic Performance Evaluation Committee of the Senate suggest that the course by itself does not provide sufficient opportunities for developing communication skills in English. Such findings are especially true for those students who come from weaker economic background.

On the recommendation of the Senate, the Institute from this year has started special English Proficiency Development course for such students. The course is run outside the purview of the regular curriculum and is offered to students on a voluntary basis. The Convener of the Undergraduate Committee of Senate (UGCS) recommends the names of students who are advised to attend classes for the course. Students who are advised but wish to abstain from the course are required to give a declaration that in case of inadequate academic performance they will not complain lack of comprehension in classes due to English being the medium of instructions at the Institute.

ANNEXURE I

Current Status of Faculty Members at IIITDM Jabalpur

(November 20, 2007)

PROFESSORS			
No	Name	Professional Details	Areas of Interest & Specialization
1	Prof Sanjeev Bhargava	PhD from IIT Kanpur, working experience in Germany, formerly Professor, Dean of Students and Head of the Department at IIT Kanpur	Materials based Advanced Manufacturing Processes, Optimization of Processing Parameters in Powder based Manufacturing, Titanium Alloys, Superalloys, Intermetallics and other High Temperature Materials.
2	Prof Aparajita Ojha	PhD from RDVV Jabalpur, Former Professor at RDVV Jabalpur	Geometric Modeling, Computer Aided Geometric Design, Finite Elements, Spline Theory, Approximation Theory, Wavelet Analysis, Reconstruction of signals
ASSOCIATE PROFESSORS			
No	Name	Professional Details	Areas of Interest & Specialization
1	Dr Puneet Tandon	PhD from IIT Kanpur, formerly a faculty member at NIT Kurukshetra	Geometric Modeling for Design, Engineering & Manufacturing; Conceptual Design, Product Innovation, Design and Development; Mechatronics; Rapid Prototyping & Tooling, Reverse Engineering, NC programming; Tool Design etc.
2	Dr Tanuja Sheorey	PhD from IIT Kanpur, formerly a faculty member at Government Engineering College Jabalpur	Algorithm development and numerical analysis, Mathematical modeling of flow through porous media; Domain decomposition and Parallel computation, Exhaust emission control from automobiles.
3	Dr Vijay Kumar Gupta	PhD from IIT Bombay, formerly a faculty member at Kota Engineering College	Smart Structures, Machine Design, Finite Element Methods
4	Dr P Rajesh Kumar	PhD from IIT Madras, formerly a faculty member at RVR & JC College of Guntur	VLSI Design, Hardware-Efficient Algorithms for Robotics and Image Processing, Design and Implementation of FPGA-based Solution.

ASSISTANT PROFESSORS

S.No	Name	Professional Details	Areas of Interest & Specialization
1	Dr Prittee Khanna	PhD from Kurukshetra University, formerly a faculty member at NIT Kurukshetra	Computer Graphics, Geometric Modeling, Computer Aided Design, Computational Geometry, Haptic Modeling, Biometrics, Data Structures, DBMS.
2	Dr Subir Singh Lamba	PhD from IIT Kanpur	Parallel Computing, Computational Fluid Dynamics, Hyperbolic IBVP, Spectral Methods.
3	Dr Mukesh Kumar Roy	PhD from IIT Kanpur	Formation and characterization of magnetic nano particles; magnetic multilayer; (iii) immiscible magnetic alloys, Low Cost Science Teaching Methodologies.
4	Dr Prabin Kumar Padhy	PhD from IIT Guwahati	Automatic Controller Tuning, Identification and Control of Processes.
5	Dr M Ravibabu	PhD from IIT Delhi	Material Analysis by Thermal Wave Imaging; Optical Techniques for Non-destructive Measurements; Ultrasonic Imaging; Radiography; Instrumentation for Non-destructive Measurements
6	Dr Chella S Sastry	PhD from IIT Kanpur, Post-Doctoral experience in Canada	Wavelets and Multiresolution Methods, Computerized Tomography in different Data Acquisition Geometries, Information Retrieval, Network Traffic Analysis for Anomaly Detection, Sparsity-Promoting Optimization Techniques, Feature Extraction from Large Image Databases.
7	Dr Santosh Singh	PhD from IIT Kanpur, Post-Doctoral experience in Canada	Digital Signal Processing, Image Processing, Adaptive Signal Processing, Digital Filter Banks, Multirate Signal processing, Wavelets, Multidimensional Signal Processing, Super Resolution, Image Restoration, Image Segmentation, Linear Algebra, Numerical Analysis, Applied Functional Analysis and Computer Vision.

VISITING FACULTY

1	Mr Rajib Kumar Jha	PhD thesis being submitted at IIT Kharagpur	Image Processing, Computer Vision, Pattern Recognition, Signal Processing and Non-linear systems, Stochastic Resonance.
2	Mr Sunil Agrawal	PhD thesis being submitted at IIT Kanpur	Production and Operations Management, Probability and Statistics, Time series analysis, and Quality control.
3	Mr Bhupendra Gupta	Waiting for PhD thesis defence at IIT Kanpur	Random graphs and its applications, Stochastic process, Probability Theory.
4	Mr Ritesh Kumar	Recently defended PhD at IIT Kanpur	Computational Fluid Dynamics, Numerical Solution of Partial Differential Equations, High Order Schemes, Shock Capturing Schemes and their application for Simulation of Turbulent Flow, Computer Vision.

RESEARCH ENGINEERS

1	Mr Awadhesh K Singh	Experience in working at IIT Kharagpur	Mechatronics, Design of MEMS Devices
2	Mr Thammanna Venkata Kurmanna Gupta	Experience of working in IIT Kanpur	CAD/CAM, Rapid Prototyping, Reverse Engineering, CNC <i>Machining, Cutting Tool Design</i>
3	Mr Sachin Kumar Jain	Experience of working with NTPC	Power Electronics
4	Mr KK Soundarpandian	Experience of working at IIT Kanpur	Electronics & Communication, Instrumentation, Embedded Programming, Mechatronics

Further, the following faculty from outside Jabalpur have served as the **Guest Faculty** at the Institute during last two years:

1. **Prof MM Oberoi**, Former Professor, IIT Kanpur [Mechanical Engineering]
2. **Prof AK Mallik**, Professor, IIT Kanpur [Mechanical Engineering]
3. **Mr Gopala Rao**, Former Chairman & Managing Director of Bharat Electronics Ltd. [Electronics]
4. **Prof Kripa Shanker**, Deputy Director IIT Kanpur [Industrial Management & Engineering]
5. **Prof HC Verma**, Professor, IIT Kanpur [Physics]
6. **Prof Manoj Kumar Harbola**, Professor, IIT Kanpur [Physics]
7. **Prof SK Chaudhary**, Professor, IIT Kanpur [Mechanical Engineering]

8. **Prof Amalendu Chandra**, Professor, IIT Kanpur [Chemistry]
9. **Dr JK Bera**, Associate Professor, IIT Kanpur [Chemistry]
10. **Prof Yoshimi Ito**, Emeritus Professor, Tokyo Institute of Technology, Tokyo, Japan [Mechanical Engineering]
11. **Prof M Kiuchi**, Emeritus Professor, Tokyo University, Tokyo, Japan, [Mechanical Engineering]
12. **Prof Takashi Nanya**, Emeritus Professor, Tokyo University, Tokyo, Japan, [Electronics and Computer Science & Engineering]
13. **Dr-Eng Kazufumi Uda**, Assistant Professor, Kanagawa Institute of Technology, Tokyo Japan [Automotive Engineering, Engineering Design]
14. **Dr Eishi E Ibe**, Chief Researcher of Production Engineering Research Laboratory (PERL), Hitachi Ltd, Tokyo, Japan [Semiconductor Physics & Engineering]
15. **Dr-Eng Toshijiro Ohashi**, Senior Researcher of Production Engineering Research Laboratory (PERL), Hitachi Ltd, Tokyo, Japan [Semiconductor Physics & Engineering]

2007-08: 02.02 – Confirmation of the Minutes of the Meeting held on May 11, 2007

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Minutes of the Finance Committee meeting # FC 2007-08: 01, held on May 11, 2007 at Shastri Bhawan, New Delhi were circulated to the members. These minutes are attached at **Annexure – II**. The Finance Committee is requested to confirm the same.

ANNEXURE II

PDPM

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING JABALPUR**

**MINUTES OF 2007-08/ 1st MEETING OF THE FINANCE COMMITTEE
HELD ON 11th May, 2007 AT 11.00 AM**

Venue - Conference Room (MHRD) Shastri Bhawan, New Delhi

Members Present:

Sri. Sudeep Banerjee Advisor (Minister of HRD), MHRD, New Delhi	Chairman
Sri. S.K. Ray Joint Secretary & Financial Advisor, MHRD, New Delhi	Member
Sri. Ravi Mathur Joint Secretary (T), MHRD, New Delhi	Member
Prof. Sanjeev Bhargava Director, IIITDM Jabalpur, Jabalpur	Member
Sri. S. C. Prusty Finance Officer & Officiating Registrar IIITDM Jabalpur, Jabalpur	Secretary

Members Absent:

Sri. Dilip Mehra, IAS, Principal Secretary, Technical Education, Government of Madhya Pradesh, Bhopal	
Dr. Manoj Gaur Managing Director, Jai Prakash Associates Ltd & Director, JIL Info Tech Ltd, 63, Basant Lok, Vasant Vihar, New Delhi-110057	

FC/2007-08: 1.01 Director's Overview Report

The Director informed the Committee that the work of construction of campus boundary wall and its peripheral road was near its completion. It was also informed that due to low competition and high rates the tender for works of Phase-I could not be finalized in November-2006. The process of retendering was on. In order to meet the requirements of classrooms, labs, faculty offices and accommodation for students, the Institute processes to build (a) temporary rooms on the second floor of its present building, i.e. IT Bhawan of the GEC campus, Ranjhi, Jabalpur and (b) repair work of Block-8 of the Boys Hostel of GEC.

The Committee agreed with the above requirements and recommended the same for approval to the Board.

FC/2007-08: 1.02 Confirmation of the Minutes of the 2006-07/3rd meeting of the Finance Committee held on 03-01-2007

The above minutes was circulated to the members of the Committee earlier and as there was no points of objection raised by any member in the meantime, the Finance Committee confirmed the minutes of its 2006-07/ 3rd meeting held on 03rd January, 2007 unanimously.

FC/2007-08: 1.03 **Action Taken Report**

Approval of the Revised Estimate 2006-07 and Budget Estimate 2007-08

The Committee took note of the action taken on above.

Counting of Past Services from Government Institutions/Autonomous Bodies to IIITDM, Jabalpur

The Committee recommended to refer the circular issued by the DOPT in the above regard and respond accordingly. The copy of the circular No.28/30/2004-P&PW (B), Dt:- 26th July, 2005 is annexed herewith.

Capacity Expansion requirement under XIth Five Year Plan

The Committee took note of the action taken on above.

FC/2007-08: 1.4 **To Note the approval accorded by the Chairman on incurring Expenditure of the Institute during 2007-08**

The Committee took note of the approval of the expenditure of the Institute for 2007-08 by the Chairman.

FC/2007-08: 1.5 **Ratification of the approval accorded by the Chairman on the Annual Report of the Institute for the Period 2004-05 and 2005-06**

The Committee accepted the reasoning provided by the Director for combining Annual Report for 2004-05 and 2005-06 into one and confirmed the approval thereof.

FC/2007-08: 1.6 **Ratification of the approval accorded by the Chairman of Recommendations of the Selection Committee for (a) Deputy Registrar and (b) Finance Officer of the Institute**

The Committee confirmed the appointment of Deputy Registrar and Finance Officer as approved by the Chairman duly recommended by the Selection Committee.

FC/2007-08: 1.7 **Recommendation of the Building & Works Committee**

The Committee accepted the recommendation of the 2006-07:2nd B&WC meeting held on 09th February, 2007 at IIITDM, Jabalpur and 2007-08: 1st B&WC meeting held on 10th May, 2007 at Conference Room, Shastri Bhawan, MHRD, New Delhi which was tabled in the meeting.

FC/2007-08-1.8 **Consideration of Revised Estimates for 2006-07 and Budget Estimates for 2007-08 and Recommendation to the Board for Adoption**

The revised estimate of 2006-07 (amounting to Rs.2236 Lakhs) and budget estimate of 2007-08 (amounting to Rs.5228 Lakhs) were approved by the committed. It was informed by Mr. S. K. Ray, Financial Adviser MHRD that as the Institute is in project mode, all the allotment of the budget is under Plan head of the Ministry. As such the budget format have been modified accordingly and annexed herewith.

FC/2007-08-1.9 **Tabling of Audit Report : 2004-05 and 2005-06 of the Institute submitted by the AG MP (Gwalior)**

The audit report for the above period was tabled in the meeting and the Committee took note of the same. The Committee was of the view that the reply to the said report should be settled in the next audit.

2007-08-1.10 Any other item with the Permission of the Chair

There being no other item for discussion the meeting ended with a vote of thanks to the chair.

Sd/-
Director

**Sd/-
Secretary
Finance Committee**

Approved

**Sd/-
Chairman
(Finance Committee)**

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Ranjhi, Jabalpur

Sl. No.	Particulars	Budget Estimate 2006-07	Revised Estimate 2006-07	Actual Expenditure 2006-07	Budget Estimate 2007-08
A. Salary Component					
1	Pay & Allowances	102.00	102.00	57.00	170.00
a)	Faculty				
i)	Regular			33.32	65.00
ii)	Contractual			0.00	10.00
iii)	Visiting & Part Time			4.43	10.00
b)	Non- Faculty				
i)	Regular			5.05	65.00
ii)	Contractual			11.62	15.00
III)	Part-Time			2.58	5.00
2	Contribution to Provident/Other Funds	25.00	25.00	4.00	10.00
a)	Faculty (Regular/Deputation/Lien)			3.67	6.00
b)	Non- Faculty (Regular/Deputation/Lien)			0.33	4.00
3	Retirement/Separation Benefits (Provisioning)	0.00	0.00	0.00	10.00
a)	Faculty			0.00	6.00
b)	Non- Faculty			0.00	4.00
	TOTAL (SALARY COMPONENT)	127.00	127.00	61.00	190.00
B. Non - Salary Component					
4	Student Scholarship²	5.00	5.00	14.44	30.00
a)	Under- Graduate			13.29	20.00
b)	Post- Graduate			1.15	5.00
c)	Assistantship (Ph.D.)			0.00	5.00
5	Administrative Expenses	50.00	50.00	107.28	230.00
a)	Office Expenses			17.89	30.00
b)	Telephone/Mobile Charges			2.42	5.00
c)	Printing & Stationary			3.87	20.00
d)	Advertising Expenses			60.27	100.00
e)	Rent, Rates & Taxes			1.16	10.00
f)	Repair & Maintenance			0.89	10.00
g)	Travelling & Conveyance Expenses				
i)	Official Travelling			9.70	20.00
ii)	Workshops/Seminars/Conferences			3.11	10.00
iii)	BOG/FC/BWC/Other Meetings			4.11	5.00
iv)	Visitors' Travelling Expenses			1.74	10.00
v)	Candidates for Selection to Faculty/Non-Faculty			2.04	5.00
vi)	Leave Travel Concessions			0.08	5.00

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Sl. No.	Particulars	Budget Estimate 2006-07	Revised Estimate 2006-07	Actual Expenditure 2006-07	Budget Estimate 2007-08
6	Departmental Operating Expenses³	50.00	50.00	4.62	20.00
	a)CSE			0.19	4.00
	b)ECE			1.04	4.00
	c)ME			3.39	4.00
	d)Laboratories			0.00	4.00
	e)Others			0.00	4.00
7	Library Services³	100.00	100.00	64.83	100.00
	a) Maintenance			0.00	20.00
	b) Online Journals			64.83	80.00
8	Computing Facilities	100.00	100.00	4.97	20.00
	a) Peripherals			1.15	5.00
	b) Broadband			3.82	15.00
9	Student Support Services	10.00	10.00	1.58	20.00
	a) Sports & Cultural Activities			1.58	10.00
	b) Industrial Tours			0.00	3.00
	c) Others			0.00	7.00
10	Hiring of Hostel/Hall Subsidy	40.00	40.00	19.71	50.00
11	Transport Facility	10.00	10.00	11.04	20.00
	a) Institute Vehicles				
	i) Fuel Expenses			0.00	5.00
	ii) Maintenance & Other Expenses			0.00	2.00
	b) Vehicles on Hire			11.04	13.00
12	Health Facility	20.00	20.00	1.16	10.00
	a) Out Patient			1.04	2.00
	b) Hospitalisation Expenses			0.12	8.00
13	Water & Electricity	50.00	50.00	12.50	25.00
	a) Water Charges			0.00	2.00
	b) Electricity Charges			12.50	23.00
14	House Keeping & Maintenance	16.00	16.00	9.43	25.00
	a) Security			9.43	20.00
	b) Cleaning			0.00	1.00
	c) Others			0.00	4.00
	TOTAL (NON-SALARY COMPONENT)	451.00	451.00	251.56	550.00
	GRAND TOTAL	578.00	578.00	312.56	740.00

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Sl. No.	Particulars	Budget Estimate	Revised Estimate	Actual Expenditure	Budget Estimate	
		2006-07	2006-07	2006-07	2007-08	
					On-going Work	New Construction
	Renovation of IT Bhawan Labs, Class Rooms and Block - 8 of GEC (Civil + Electrical Works)	100.00	5.00	7.32	8.00	25.00
1.1	Addition/Alteration in IT Bhawan, GEC (Civil + Electrical Works)			7.32	1.50	
1.2	Repair of Block - 8 of GEC				6.50	
1.3	Construction of Labs & Class Rooms at IT Bhawan, GEC					25.00
	2 Boundary/Retaining Wall of New Campus, Dumna	100.00	130.00	96.12	18.00	25.00
2.1	RCC Boundary wall			40.36	18.00	
2.2	Ornamental Boundary Wall			55.76		25.00
	3 Hostels : Halls of Residence 1 & 2	250.00	650.00	0.00	1050.00	863.00
3.1	Hall of Residence 1 (Civil Works)				1050.00	
3.2	Hall of Residence 1 (Electrical Works)					113.00
3.3	Hall of Residence 2 (Civil & Electrical Works)					750.00
	4 Construction of Core/Research/Design Labs (Electronics, Computer Science, Mechanical Engineering)	250.00	200.00	27.00	543.00	119.00
4.1	Core Lab Complex (Civil Works)			27.00	543.00	
4.2	Core Lab Complex (Electrical Works)					96.00
4.3	Core Lab Complex (Low Side of HVAC)					23.00

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Sl. No.	Particulars	Budget Estimate 2006-07	Revised Estimate 2006-07	Actual Expenditure 2006-07	Budget Estimate 2007-08	
					On-going Work	New Construction
5	Campus & Site Development	100.00	178.00	53.54	0.00	450.00
5.1	Over-head/Under-ground Tank					50.00
5.2	External Water Supply (Phase - II)					50.00
5.3	Electrical Sub-Station (33KVA)					80.00
5.4	External Electrification					80.00
5.5	Sewage Treatment Plant & External Sewage Line					70.00
5.6	Roads, Landscaping & Storm Water Drainage			53.54		100.00
5.7	Playground, Courts					20.00
6	Library Books/Journals/Softwares	0.00	0.00	27.73	0.00	650.00
6.1	Books & Journals			25.53		
6.2	Automation Softwares			2.20		
7	Lecture Hall & Classroom Complex (Phase - I)	250.00	200.00	0.00		584.00
8	Construction of Library/Computer Centre	150.00	0.00	0.00	0.00	200.00
9	Equipment & Furniture including Office Equipments, Lab Equipments + Custom/freight Charges	150.00	150.00	525.26	0.00	700.00
10	Vehicles	15.00	25.00	24.74	0.00	25.00
11	Initiation Grant to Faculty	20.00	20.00	0.00	0.00	200.00
12	Software for Design, Analysis & Manufacturing	100.00	100.00	25.43	0.00	100.00

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S. No.	Particulars	Budget Estimate	Revised Estimate	Actual Expenditure	Budget Estimate	
		2006-07	2006-07	2006-07	2007-08	
					On-going Work	New Construction
13	Architect Fees	0.00		24.61	85.00	120.00
14	Land Contouring	0.00		0.96	2.00	5.00
15	Construction of Security Block 1	0.00	0.00	0.00	0.00	25.00
16	Construction of Administrative Block (SH:Civil Works)	0.00	0.00	0.00	0.00	27.00
17	Construction of Dinning Hall 1 (400 seating capacity)	0.00	0.00	0.00	0.00	170.00
18	Furniture & Fixture of Hall 1, Lecture Hall and Classroom Complex (Phase - I), Core Lab Complex, Dinning Hall, Equipments (Kitchen & Cleaning etc.)	0.00	0.00	0.00	0.00	200.00
19	Student Activities etc.	100.00	0.00	0.00	0.00	0.00
20	Staff Quarters	100.00	0.00	0.00	0.00	0.00
21	Construction of Girls Hostel	100.00	0.00	0.00	0.00	0.00
	GRAND TOTAL	1785.00	1658.00	812.71	1706.00	4488.00

S.No. 2(E)

No.28/30/2004-P&PW (B)

भारत सरकार

Government of India

वर्गिक, लोक शिकायत तथा पेंशन मंत्रालय

Ministry of Personnel, Public Grievances & Pensions

पेंशन और पेंशन भोगी कल्याण विभाग

Department of Pension & Pensioners Welfare

3rd Floor Lok Nayak Bhavan,
New Delhi-110 003, the 26th July 2005.

OFFICE MEMORANDUM

Counting of past service on submission of technical resignation on or after 1-1-2004 by employees governed by Central Civil Services (Pension) Rules, 1972.

The various Ministries/Departments/Autonomous bodies have been seeking clarifications from this Department whether the employees appointed on or before 31-12-2003, who were governed by old pension scheme under the Central Civil Services (Pension) Rules, 1972, will be eligible for counting of their past service under Rule 26(2) of the said rules or under the provisions of the DP&AR's O.M.No.28/10/84-PU dated 29-8-1984, as amended from time to time, in the situation where such employees submit technical resignation, on or after 1-1-2004 to take up new appointment in the new Ministry/Department/Central Autonomous Body.

The matter has been considered in consultation with the Ministry of Finance and it is clarified as follow:

All the employees who entered into Central Government service or in the service of an Autonomous Body set up by Central Government (satisfying the conditions laid down in para-4 of O.M. dated 29-8-1984), on or before 31-12-2003 and who were governed by old pension scheme under the Central Civil Services (Pension) Rules, 1972, will continue to be governed by the same pension scheme and same rules, for the purpose of counting of their past service under the said rules or under the provisions of the DP&AR's O.M.No.28/10/84-PU dated 29-8-1984, as amended from time to time, if such employees submit technical resignation on or after 1-1-2004, to take up new appointment in another Ministry or Department of the Government of India or an Autonomous Body set up by the Central Government, in which the pension scheme under Central Civil Services (Pension) Rules, 1972 already exists for the employees who entered into service on or before 31-12-2003.

The employees who entered into service on or before 31-12-2003 and who were governed by CPF scheme or any pension scheme of Central or State Government, other than the pension scheme under Central Civil Services (Pension) Rules, 1972, on submission of technical resignation to take up

2/-

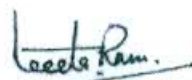
new appointment on or after 1-1-2004, cannot be allowed to join the old pension scheme under Central Civil Services (Pension) Rules, 1972 because entry to the said scheme ceased w.e.f. 31-12-2003 and no new entry can be allowed in the pension scheme under above Rules. However, such employees can seek pensionary/terminal benefits, from the previous organisation/Department, if admissible under the rules of that organisation/Department, for the period of service rendered under that organisation/Department.

All the Central Government employees who entered Central Government service or the service of an Autonomous Body set up by Central Government, on or before 31-12-2003 and who were governed by old pension scheme under the Central Civil Services (Pension) Rules, 1972 and who submit technical resignation on or after 1-1-2004, to take up new appointment under State Government, will be eligible for grant of pro-rata pensionary benefits for the period of Central Government or Central Autonomous Body service, on the lines as provided in the Rule 37 of Central Civil Services (Pension) Rules, 1972 and related orders.

Para 3(a)(ii) & 3(b) (ii) of the DP&AR's O.M.No.28/10/84-PU dated 29-8-1984 may be treated as deleted w.e.f. 1-1-2004. Further, the provisions of the DP&AR's O.M.No.28/10/84-PU dated 29-8-1984 or any other related order shall, so far as it provides for any of the matters contained in this Office Memorandum, cease to operate.

This issues with the concurrence of the Ministry of Finance (Department of Expenditure) vide I.D.No.177/E.V/05 dated 6-6-2005, Ministry of Finance (Department of Economic Affairs) vide U.O.No.F.5(80)/2004-ECB&PR dated 28-6-2005 and with the concurrence of Office of the Comptroller & Auditor General of India vide their U.O.No.111-Audit(Rules)/44-2001-Vol.II dated 13-7-2005.

Hindi version is being issued simultaneously



(Geeta Ram)
Director (PW)
Phone: 24624752

All Ministries/Departments/ Office of C&AG of India

(It is requested that this O.M. may also be circulated to all the attached/subordinate offices and Autonomous Bodies under their administrative control)

2007-08: 02.03 - Consideration of Annual Accounts of 2006-07 and recommendation to the Board for Adoption

A copy of the Annual Accounts of the Institute for the period 2006-07 has been placed at **Annexure – III** for consideration. The same was duly approved by the Chairman, at the presentation to AGMP, Gwalior for starting the Audit. The Finance Committee is requested to recommend the same to the Board for Adoption.

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ANNEXURE - III

FORM OF FINANCIAL STATEMENTS

ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

BALANCE SHEET AS AT 31ST MARCH, 2007

PARTICULARS	SCHEDULES	(Amount - Rs.)	(Amount - Rs.)
		CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
LIABILITIES AND CAPITAL FUND AND LIABILITIES			
LIABILITIES AND CAPITAL FUND			
RESERVE AND SURPLUS	1	100,679,932	0
EARMARKED/ENDOWMENT FUNDS	2	0	0
SECURED LOANS AND BORROWINGS	3	101,751	0
UNSECURED LOANS AND BORROWINGS	4	0	0
SECURED CREDIT LIABILITIES	5	20,000,000	0
UNSECURED CREDIT LIABILITIES	6	0	
CONTINGENT LIABILITIES AND PROVISIONS	7	45,554,836	103,037,424
		166,336,519	103,037,424
ASSETS			
ASSETS			
INVESTMENTS - FROM EARMARKED/ENDOWMENT FUNDS	8	83,315,689	
INVESTMENTS - OTHERS	9	0	
FIXED ASSETS, LOANS, ADVANCES ETC.	10	73,665,905	47,500,000
OTHERS (TO THE EXTENT NOT SHOWN OFF)	11	9,354,925	4,204,134
EXPENDITURE ON PLAN ACTIVITIES		0	26,039,081
EXPENDITURE ON ASSETS/FIXED ASSETS			25,294,209
		166,336,519	103,037,424
CONTINGENT ACCOUNTING POLICIES	24		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25		

FORM OF FINANCIAL STATEMENTS

THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING, JABALPUR

EXPENDITURE ACCOUNT FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2007

<u>PARTICULARS</u>	SCHEDULES	(Amount - Rs.) CURRENT YEAR (As on 31/03/2007)	(Amount - Rs.) PREVIOUS YEAR (As on 31/03/2006)
FROM SALES & SERVICES	12	0	0
FROM SUBSIDIES (UTILISED PART) (OTHER GRANTS)	13	0	0
FROM DESCRIPTIONS	14	4,625,430	0
FROM INVESTMENT (Excluding Income from Endowment Funds transferred to Funds)	15	3,538,512	0
FROM ROYALTY/PUBLICATIONS, ETC.	16	0	0
FROM EARNED	17	0	0
FROM INCOME	18	975,220	0
INCREASE/(DECREASE) IN STOCK OF FINISHED GOODS & IN-PROGRESS	19	0	0
(A)		9,139,162	0
EXPENDITURE			
REPAIRS & MAINTENANCE EXPENSES	20	6,148,465	0
GENERAL ADMINISTRATIVE EXPENSES, ETC.	21	22,586,098	0
EXPENDITURE ON GRANTS, SUBSIDIES, ETC.	22	88,140	0
INTEREST PAID	23	101,963	0
DEPRECIATION (NET TOTAL AT YEAR END)		0	0
PROVISION FOR DEBTORS (PREPAID EXP. OF 2005-06)		3,334,209	
OTHER PERIOD EXPENSES		19,006,530	
(B)		51,265,405	0
DEFICIT BEING SURPLUS/(DEFICIT) CARRIED TO RESERVE/CAPITAL FUND		(42,126,243)	

FORM OF FINANCIAL STATEMENTSOF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR**SCHEDULE - 1 (CORPUS/CAPITAL FUND)**

PARTICULARS	CURRENT YEAR (As on 31/03/2007)		PREVIOUS YEAR (As on 31/03/2006)	
ANCE AT THE BEGINNING OF THE YEAR		0		0
ADD: CONTRIBUTION TOWARDS CORPUS/CAPITAL FUND		142806175		0
ADD/DEDUCT: EXCESS OF INCOME (EXPENDITURE) OVER EXPENDITURE (INCOME)		(42,126,243)		0
ANCE AS AT THE YEAR END		100679932		0

FORM OF FINANCIAL STATEMENTS**OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING,
JABALPUR****SCHEDULE - 2 (RESERVES AND SURPLUS)**

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
NIL	0	0
TOTAL	0	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 3 (EARMARKED/ENDOWMENT FUNDS)

PARTICULARS	FUNDWISE BREAKUP	TOTALS	
	DISTANCE EDUCATION PROGRAMME OF IGNOU	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
OPENING BALANCE OF THE FUNDS	0	0	0
ADDITION TO THE FUNDS:			
CONTRIBUTIONS/GRANTS	500000	500000	0
INCOME FROM INVESTMENTS MADE ON ACCOUNT OF FUNDS	671	671	0
OTHER ADDITIONS	0	0	0
TOTAL (A + B)	500671	500671	0
UTILISATION OF FUNDS			
CAPITAL EXPENDITURE			
- FIXED ASSETS	271450	271450	0
- OTHERS (BOOKS)	111870	111870	0
REVENUE EXPENDITURE			
- SALARIES, WAGES ETC.			
- RENT			
- OTHER ADMINISTRATIVE EXP.	15600	15600	0
TOTAL (C)	398920	398920	0
NET BALANCE AS AT YEAR END (A+B-C)	101751	101751	0

FORM OF FINANCIAL STATEMENTSOF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE
OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING,**SCHEDULE - 4 (SECURED LOANS & BORROWINGS)**

PARTICULARS	CURRENT YEAR <i>(As on</i>	PREVIOUS YEAR <i>(As on</i>
NIL	0	0

FORM OF FINANCIAL STATEMENTS

**OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING,
JABALPUR**

SCHEDULE - 5 (UNSECURED LOANS & BORROWINGS)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
LOAN FROM BANK OF MAHARASHTRA	20000000	0
TOTAL	20000000	0

FORM OF FINANCIAL STATEMENTSOF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
FORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR**SCHEDULE - 6 (DEFERRED CREDIT LIABILITIES)**

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
ACCEPTANCES SECURED BY MORTGAGE OF CAPITAL EQUIPMENT AND OTHER ASSETS	0	0
OTHERS	0	0
TOTAL	0	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 7 (CURRENT LIABILITIES & PROVISIONS)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)		PREVIOUS YEAR (As on 31/03/2006)
<u>CURRENT LIABILITIES</u>			
ACCEPTANCES			
SUNDRY CREDITORS:			
a) FOR EQUIPMENTS/GOODS	1,949,374		
b) FOR OTHERS	1,500	1,950,874	0
ADVANCES RECEIVED	0		
INTEREST ACCRUED BUT NOT DUE ON:			
a) SECURED LOANS/BORROWINGS	0		
b) UNSECURED LOANS/BORROWINGS	37,824	37,824	0
STATUTORY LIABILITIES:			
a) NEW PENSION CONTRIBUTION	4,378		
b) GPF PAYABLE (OTHER INSTITUTES)	7,500		
c) LIC PREMIUM	1,140	13,018	0
OTHER CURRENT LIABILITIES			
a) SECURITY DEPOSIT PAYABLE	1,153,478		
b) GRANT FROM NBHM FOR VISITING PROFESSORSHIP	100,000		
c) PAYABLE TO IIT, KANPUR	5,105,817		
d) GRANT FROM MHRD (PLAN)	37,193,825		100,000,000
e) OTHER MISCELLANEOUS LIABILITIES	0	43,553,120	3037424
TOTAL (A)		45,554,836	103,037,424
<u>PROVISIONS</u>			
FOR TAXATION	0		
GRATUITY	0		
SUPERANNUATION/PENSION	0		
ACCUMULATED LEAVE ENCASHMENT	0		
TRADE WARRANTIES/CLAIMS	0		
OTHERS (SPECIFY)	0		
TOTAL (B)		0	0
TOTAL (A+B)		45,554,836	103,037,424

SL. NO.	DESCRIPTION	During the year		During the year		During the year		During the year		During the year	
		at beginning of the year (01st April, 2006)	2006-07	ending the year (2006-07)	the year-end (31st March, 2007)	beginning of the year (01st April, 2006)	2006-07	ending the year (2006-07)	(31st March, 2007)	(31st March, 2007)	(31st March, 2006)
A) FIXED ASSETS											
I. LAND:											
a) Free Hold	0	0	0	0	0	0	0	0	0	0	0
b) Lease Hold	0	0	0	0	0	0	0	0	0	0	0
II. BUILDINGS:											
a) On Freehold Land	0	0	0	0	0	0	0	0	0	0	0
b) On Leasehold Land	0	0	0	0	0	0	0	0	0	0	0
c) Ownership Premises	0	0	0	0	0	0	0	0	0	0	0
d) Other Superstructures	0	0	0	0	0	0	0	0	0	0	0
III. PLANT, MACHINERY & EQUIPMENT											
a) Lab Equipments	4,953,228	27,182,452	0	32,135,680	0	0	0	0	32,135,680	4,953,228	
IV VEHICLES											
	43,601	2,376,554	0	2,420,155	0	0	0	0	2,420,155	43,601	
V FURNITURE & FIXTURES											
	3,688,938	1,479,177		5,168,115	0	0	0	0	5,168,115	3,688,938	
VI OFFICE EQUIPMENTS											
	582,587	402,774		985,361	0	0	0	0	985,361	582,587	
VII COMPUTER/PERIPHERALS											
	2,800,097	1,418,318		4,218,415	0	0	0	0	4,218,415	2,800,097	
VIII ELECTRIC INSTALLATIONS											
a) Air Conditioners	605,146	375,790		980,936	0	0	0	0	980,936	605,146	
b) Other Electric Installations	647,391	219,708		867,099	0	0	0	0	867,099	647,391	
IX LIBRARY BOOKS											
	1,006,782	2,957,513		3,964,295	0	0	0	0	3,964,295	1,006,782	
X TUBEWELLS & W. SUPPLY											
	0	0		0	0	0	0	0	0	0	
XI OTHER FIXED ASSETS											
a) Survey & Site Developments	338,931	381,444		720,375	0	0	0	0	720,375	338,931	
b) Campus Roads	4,640,000	0		4,640,000	0	0	0	0	4,640,000	4,640,000	
c) Computer Software	5,106,885	2,388,360		7,495,245	0	0	0	0	7,495,245	5,106,885	
TOTAL OF CURRENT YEAR (A)	24,413,586	39,182,090	0	63,595,676	0	0	0	0	63,595,676	24,413,586	
XII PREVIOUS YEAR											
a) Expenditure on Assets/Fixed Assets	25,294,209	0	25,294,209	0	0	0	0	0	0	25,294,209	
b) Expenditure on Plan Activities	26,039,081	0	26,039,081	0	0	0	0	0	0	26,039,081	
TOTAL OF PREVIOUS YEAR	51,333,290	0	51,333,290	0	0	0	0	0	0	51,333,290	
XIII CAPITAL WORK-IN-PROGRESS											
a) Boundary Wall (CWIP)	5,043,200	9,322,692		14,365,892	0	0	0	0	14,365,892	5,043,200	
b) Campus Road (CWIP)	0	5,354,121		5,354,121	0	0	0	0	5,354,121	0	
TOTAL OF CURRENT YEAR (CWIP) (B)	5,043,200	14,676,813	0	19,720,013	0	0	0	0	19,720,013	5,043,200	
TOTAL (A+B)	29,456,786	53,858,903	0	83,315,689	0	0	0	0	83,315,689	29,456,786	

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 9 (INVESTMENTS FROM EARMARKED/ENDOWMENT FUNDS)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
GOVERNMENT SECURITIES	0	0
OTHER APPROVED SECURITIES	0	0
SHARES	0	0
DEBENTURES & BONDS	0	0
SUBSIDIARIES & JOINT VENTURES	0	0
OTHERS (BANK FIXED DEPOSIT)	0	0
TOTAL	0	0

FORM OF FINANCIAL STATEMENTS

OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 10 (INVESTMENT - OTHERS)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)		PREVIOUS YEAR (As on 31/03/2006)
GOVERNMENT SECURITIES	0		0
OTHER APPROVED SECURITIES	0		0
SHARES	0		0
VENTURES & BONDS	0		0
SUBSIDIARIES & JOINT VENTURES	0		0
OTHERS			
FIXED DEPOSIT IN BANK-AGAINST LC	28,552,000		
FIXED DEPOSIT - OTHERS	45,113,905	73,665,905	47,500,000
TOTAL		73,665,905	47,500,000

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 11(CURRENT ASSETS, LOANS, ADVANCES ETC.)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)		PREVIOUS YEAR (As on 31/03/2006)	
CURRENT ASSETS:				
1. Inventories				
a) Stores & Spares		0		0
b) Loose Tools		0		0
c) Stock-in-trade				
i) Finished Goods	0		0	
ii) Work-in-Progress	0		0	
iii) Raw Materials	0	0	0	0
2. Sundry Debtors:				
a) STUDENT FEE RECEIVABLE	2,500			
b) HALL MANAGEMENT ACCOUNT	4,000			
c) STUDENT BENEFIT ACCOUNT	312,500	319,000		
3. Cash Balance in Hand				
		0		0
4. Bank Balances:				
a) With Scheduled Banks:				
-On SBI (Grant) Current Account	112,133		1,218,861	
-On Deposit Account	0		0	
-On Canara Bank (Grant) Savings Account	490,569		1,619,468	
-On Savings Account (UBI, Ranjhi)	101,751		0	
-On R & D Account, IIT, Kanpur	0	704,453	1,365,805	4,204,134
b) With Non-Scheduled Banks:				
-On Current Account	0		0	
-On Deposit Account	0		0	
-On Savings Account	0	0	0	0
TOTAL (A)		1,023,453		4,204,134
LOANS, ADVANCES & OTHER ASSETS				
1. Loans:				
a) Staff	0			
b) Other Entities	0			
c) Others	0			
2. Advances and Other Receivables				
a) On Capital Account				
i) Mobilisation Advance (M/s Gupta Enterprises)	2,700,000		0	
ii) Security Deposit (Receivable)	144,611	2,844,611	0	0
b) Pre-Payments				
i) On-line Journals	5,136,909		0	
ii) AMC (Water Purifier)	4,467	5,141,376	0	0
3. Income Accrued:				
a) On Investments from Earmarked/Endowment Funds	0		0	
b) On Investments - Others	345,485		0	
c) On Loans & Advances	0		0	
d) Others	0	345,485	0	0
4. Claims Receivable:				
	0	0	0	0
TOTAL (B)		8,331,472		0
TOTAL (A+B)		9,354,925		4,204,134

FORM OF FINANCIAL STATEMENTSNAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR**SCHEDULE - 12 (INCOME FROM SALES/SERVICES)**

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
Income From Sales		
a) Sale of Finished Goods	0	0
b) Sale of Raw Materials	0	0
c) Sale of Scrap	0	0
d) Others		
Income From Services		
a) Labour & Processing Charges	0	0
b) Professional/Consultancy Services	0	0
c) Agency Commission & Brokerage	0	0
d) Maintenance Services (Equipment/Property)	0	0
e) Others	0	0
TOTAL	0	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 13 (GRANTS/SUBSIDIES) (REVENUE)

(Irrevocable grants & Subsidies Received)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
Central Government (MHRD) (PLAN)		
State Government (s)	0	0
International Organisations	0	0
Others	0	0
TOTAL		0
TRANSFERRED TO INCOME/EXPENDITURE ACCOUNT		
TRANSFERRED TO CAPITAL/CORPUS FUND		

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 14 (FEES/SUBSCRIPTIONS)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
STUDENT FEES		
Income From Student Fees	4,605,930	0
Summer Course	19,500	0
Others	0	0
TOTAL	4,625,430	0

FORM OF FINANCIAL STATEMENTS

THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 15 (INCOME FROM INVESTMENTS)

PARTICULARS	Investment from Earmarked Fund		Investment - Others	
	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
On Govt. Securities	0	0	0	0
Other Bonds/Debentures	0	0	0	0
On Bank Fixed Deposits	0	0	3484499	0
On Savings Bank Deposits	671	0	54013	0
On Shares	0	0	0	0
On Mutual Funds Securities	0	0	0	0
	0	0	0	0
	0	0	0	0
	671	0	3538512	0
REFERRED TO EARMARKED/ENDOWMENT FUND	671	0		

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 16 (INCOME FROM ROYALTY, PUBLICATION ETC.)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
INCOME FROM ROYALTY	NIL	NIL
INCOME FROM PUBLICATION	NIL	NIL
OTHERS	NIL	NIL
TOTAL	0	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 17 (INTEREST EARNED)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
On Term Deposits:		
a) With Scheduled Banks	0	0
b) With Non-Scheduled Banks	0	0
c) With Institutions	0	0
d) Others	0	0
On Savings Accounts:		
a) With Scheduled Banks	0	0
b) With Non-Scheduled Banks	0	0
c) With Post Office Savings Account	0	0
d) Others	0	0
On Loans:		
a) Employees/Staff	0	0
b) Others	0	0
Interest on Debtors and Other Receivables	0	0
TOTAL	0	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 18 (OTHER INCOME)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
Profit on Sale/Disposal of Assets:		
a) Owned Assets	0	0
b) Assets Acquired out of Grants, or received free of cost	0	0
Export Incentives Realised	0	0
Fees for Miscellaneous Services	0	0
Miscellaneous Income		
a) Sale of News Paper/Periodicals	1,611	0
b) Sale of Tenders	94,500	0
c) Stale Cheques (Cheques issued but not presented within validity date)	4,000	0
d) Other Miscellaneous Incomes	86,650	0
e) Prior Period Income	788,459	
TOTAL	975,220	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 19 (INCREASE/(DECREASE) IN STOCK OF FINISHED GOODS & WORK-IN- PROGRESS

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
Closing Stock		
- Finished Goods	0	0
- Work-in-Progress	0	0
Less: Opening Stock		
- Finished Goods	0	0
- Work-in-Progress	0	0
NET INCREASE/(DECREASE) (a-b)	0	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF

SCHEDULE - 20 (ESTABLISHMENT EXPENSES)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
Salaries & Wages	5,903,823	0
Leave Salary Contribution (Other Institutes' Employees)	47,940	0
Pension Contribution (Other Institutes' Employees)	94,524	0
Medical Aid & Staff Welfare Expenses	102,178	0
TOTAL	6,148,465	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 21(OTHER ADMINISTRATIVE EXPENSES ETC.)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
Advertisement & Publicity	6,101,732	0
Bank Charges	169,829	0
Book Grant to Faculties	4,000	0
Computer Stationary	174,160	0
Consumables	406,532	0
Electricity & Power	1,254,926	0
Honorarium	142,755	0
Hospitality Expenses	622,651	0
House Keeping Expenses	942,734	0
Income Tax	205,555	0
Insurance	140,922	0
Internet Charges	317,078	0
Newspaper & Periodicals	18,884	0
Online Journals	1,332,526	0
Other Misc. Expenses	967,757	0
Postage, Telephone & Communication Charges	386,734	0
Printing & Stationary	404,226	0
Professional Charges	2,566,920	0
Rent, Rates & Taxes	1,869,420	0
Repair & Maintenance	1,111,357	0
Scholarship/Asst.ship/Pocket Allowance (SC/ST Students)	497,750	0
Travelling & Conveyance	2,810,013	0
Workshop/Seminar Expenses	137,637	0
		0
TOTAL	22,586,098	0

FORM OF FINANCIAL STATEMENTS**NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR****SCHEDULE - 22 (EXPENDITURE ON GRANTS, SUBSIDIES, ETC.)**

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
Out of Grants Given to Institute	88,140	0
Out of Subsidies Given to Institute	0	0
TOTAL	88,140	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE - 23 (INTEREST PAID/PAYABLE)

PARTICULARS	CURRENT YEAR (As on 31/03/2007)	PREVIOUS YEAR (As on 31/03/2006)
On Loan from Bank of Maharashtra	37,824	
On Loan from Canara Bank	64,139	
Others		
TOTAL	101,963	0

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31ST
MARCH, 2007

SCHEDULE – 24 (SIGNIFICANT ACCOUNTING POLICIES)

1) ACCOUNTING CONVENTION

The Financial Statements are prepared on the basis of historical cost convention, unless otherwise stated and on the accrual method of accounting as per the Common Format of accounting prescribed by Ministry of Human Resource Development (MHRD) for all Central Autonomous Bodies.

2) INVENTORY VALUATION

Being an Educational Institution, Stores and Spares (including machinery spares) and consumables have been valued at cost.

3) INVESTMENTS

There are no investments other than Bank Fixed Deposits which are valued at cost only. No brokerage or other expenses have been incurred in making such investments.

4) EXCISE DUTY

Being an Educational Institution, there is no such item of production which attracts excise duty.

5) FIXED ASSETS

Fixed assets are valued at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition.

No fixed asset has been received directly by way of non-monetary grant during the year under consideration.

6) DEPRECIATION

As per General Financial Rules, 2005 the depreciation has not to be charged on the assets created out of Grants from Govt. of India. Only when the asset will be obsolete the value will be written off from the Balance Sheet under proper approval as per the rules of Delegation of Financial Power Rules, 1972.

MISCELLANEOUS EXPENDITURE

There is no deferred revenue expenditure during 2006-07.

ACCOUNTING FOR SALES

As this is being an Educational Institution there is no sales during the year under consideration.

GOVERNMENT GRANTS/SUBSIDIES

As the Institute is fully funded by the Ministry of Human Resource Development and the grants are treated as irrevocable, the same has been accounted on accrual basis. However, there was no such part of the grant to be received which could have been accounted on accrual basis in 2006-07.

FOREIGN CURRENCY TRANSACTIONS

There is no such foreign currency transaction during the year under review.

LEASE

There is no lease rentals either paid or due during the financial year.

RETIREMENT BENEFITS

As the institute is newly set up the liability towards retirement benefits like gratuity and leave encashment does not arise. However, in future years the proper provisioning will be done on the actuarial valuation for retirement benefits as per Accounting Standard – 15.

MISCELLANEOUS

The figures of corresponding period of previous year have been re-grouped wherever necessary for presentation purposes.

FORM OF FINANCIAL STATEMENTS

NAME OF THE ENTITY: Pt. DWARKA PRASAD MISHRA INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN & MANUFACTURING, JABALPUR

SCHEDULE FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31ST MARCH, 2007

SCHEDULE – 25

CONTINGENT LIABILITIES

There is no claim against the Institute which is to be acknowledged.

In respect of :

- Bank Guarantee given by/on behalf of the Entity Rs.Nil (Previous Year Rs.Nil)
- Letters of Credit opened by State Bank Of India, GEC Campus, Jabalpur on behalf of the Institute is as follows:

<u>LC No.</u>	<u>Amount of LC</u>	<u>Date of Opening</u>	<u>Date of Maturity /Renewal</u>
0039007IM0000029	EURO 2,04,550/-	29/03/2007	23/09/2007 & Renewed Upto 07/12/2007
0039007IM0000027	EURO 2,40,000/-	29/03/2007	23/09/2007 & Renewed Upto 23/12/2007

(Previous Year Rs.Nil)

- Bills discounted with banks Rs. Nil (Previous Year Nil)

There is no disputed demand against the Institute in the year under consideration.

There is no claim from parties for any kind of non-execution of orders.

TOTAL COMMITMENTS

There is no capital commitment against any organization by the Institute as on 31/03/2007.

OTHER OBLIGATIONS

There is no future obligation on behalf of the Institute as on 31/03/2007.

CURRENT ASSETS, LOANS & ADVANCES

In the opinion of the Management the current assets, loans and advances have a value on realization in the ordinary course of business, equal at least to the agreed amount shown in the Balance Sheet.

PROVISION

In view of there being no taxable income under the Income Tax Act, 1961 no provision for Income Tax has been considered necessary.

**Pt. Dwarka Prasad Mishra Indian Institute of Information
Technology, Design & Manufacturing, Jabalpur**

(Under MHRD, Govt. of India)

Bhawan, Jabalpur Engg. College Campus, Gokalpur, Jabalpur – 482011

GFR 19-A

[See Rule 212(1), GFR-2005]

FORM OF UTILISATION CERTIFICATE

Letter No. & Date	Amount
Sanction No.14/2/2006-T.S.I, Dt:- 25/10/2006	Order Rs.2,63,00,000/-
Sanction No.14/2/2006-T.S.I, Dt:- 27/12/2006	Order Rs.2,37,00,000/-
Sanction No.14/2/2006-T.S.I, Dt:- 09/02/2007	Order Rs.3,00,00,000/-
Total	Rs.8,00,00,000/-
Balance As on 01/04/2006	Rs.4,86,66,710/-
Grand Total	Rs.12,86,66,710/-
Balance As per Statement of Accounts 2006-07	Rs.9,14,72,885/-
Balance as on 31/03/2007	Rs.3,71,93,825/-

Certified that a sum of Rs.8,00,00,000/- (Rupees Eight Crores Only) of Grant-in-aid sanctioned during the year 2006-07 in favour of **PDPM-Indian Institute of Information Technology, Design & Manufacturing, Jabalpur, Madhya Pradesh** under Ministry of Human Resource Development Letter Nos. given in the margin and Rs.4,86,66,710/- on account of unspent balance of the previous year a sum of Rs.9,14,72,885/- has been utilized for the purpose of Plan expenditure for which it was sanctioned and that the balance of Rs.3,71,93,825/- remaining unutilized at the end of the year will be adjusted towards the grants-in-

aid during the next year 2007-08.

I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Checks exercised

1. Copy of Sanction/release letters of Grant-in-aid.
2. Annual Statement of Accounts of 2005-06 & 2006-07.
3. Utilisation Certificate of 2004-05 & 2005-06.
4. Verification of Bank Books as on 31/03/2007.

(Sri S C Prusty)
Finance Officer

FC 2007-08: 02.04 - **Special Measures to be Adopted by the Institute during Incubation Period for its further Growth and Smooth Functioning**

4

- **Reimbursement of Medical Expenses Incurred on Students Against First Aid**

Ensuring that their health remains fine is the responsibility of students and their parents. However, the Institute being a residential campus they stay far away from their home and parents. Looking after them when they fall sick, therefore, becomes a *moral obligation* of the Institute.

As per statutory requirement, all students are required to pay a Medical Fee of Rs.50/- per semester which is generally attributed towards the medical treatment of the nature of First Aid. The Institute has also made arrangements for the Insurance of all students in the form of an accident insurance (both for death & partial disablement) for Rs.1 Lakh per student at the premium of Rs.65/- per year.

However, the Institute has to address itself to the problems when students fall sick in the hostel and/or an emergency arises. In such cases, the Institute has been making transport arrangements to carry students to the doctor or the hospital and pays for the medicines and consultancy charges. It is proposed that a sum of Rs 5,000/- per student per year be considered admissible for charges towards First Aid. If the cost of the treatment exceeds this amount the balance be put as Institute Dues against him/her which would be paid at the time of registration in the subsequent semester or, in case of student being in the final semester, at the time of taking No Dues from the Institute. It is proposed that the Finance Committee recommends the same for approval by the Board.

- **Communication Facilities in the Institute**

As a make-shift arrangement, the Institute has been currently operating from the IT Bhawan of the Jabalpur Engineering College. Its faculty members and non-academic staff stay in the city of Jabalpur in a scattered manner. Further, since it is not always possible to get the right house in the first go, both faculty members as well as non-academic staff often change their residences.

The need for communicating with each other during this initial phase is even more acute than what it would be when the Institute operates from its own campus in future. In the current fluid situation, neither fixing of landline phones in residences nor making an Institute Telephone Exchange operational is a feasible option. The Institute therefore has been providing mobile phone facility to its faculty members and staff. Phone charges, that are admissible to the faculty members, are paid by the Institute. The balance amount is charged from individual faculty members. Among the non-academic staff, charges for those, who are authorized to contact various offices for official purpose, are being paid by the Institute. For the remaining staff, the minimum charge plus Rs 100/- per month is being paid by the Institute. The balance amount is charged from individuals. It is proposed that the Finance Committee recommends the same for the approval by the Board.

- **Hiring of Visitors Hostel and Housing for the Faculty and Staff**

Under the present scenario, getting good faculty members and retaining them in a new Institute is an uphill task. The Institute is, however, fortunate in the sense that its broad academic vision is able to attract good candidates. Since the Institute is going to take some more time before it moves to its campus, providing housing to new faculty members remains a major problem. Reasonably good houses are not easily available in the vicinity of the Institute at rents admissible as HRA. The same is true for the Visitors Hostel. It is proposed that the Institute be allowed to hire houses of suitable floor areas, admissible for the Central Government Employees, which can then be allotted to faculty members as

residential accommodation provided by the Institute. In such a case, faculty members will not be provided HRA and the rent will be deducted from the salary as per norms specified for the Central Government Employees. The same may also be allowed for non-academic staff of Group A. It is requested that the Finance Committee recommends the same for the approval by the Board.

At present no guidelines exist for paying TA/DA to students when they are authorized for travel by the Institute authorities. Travel by students fall under the following broad categories:

- TA/DA for PhD and M Tech Students Authorized to Attend Conferences/ Workshops /Seminars to present their Research Work

The Institute has now several M Tech and PhD students. Institute would like to ensure that they get involved in doing a high quality research. In order to motivate them further, the Institute would like its students to present their work in Conferences/ Workshops/Seminars held in the country. In case a research paper is accepted by the organizers of such events, it is proposed that (i) the second class rail fare by the shortest route, (ii) the registration fee and (iii) DA, at the rate admissible for the post of lecturer, be paid to them by the Institute. The Finance Committee is requested to recommend the same for the approval by the Board.

5

- TA/DA to Students Representing the Institute in Students Festival

Most of the engineering institutes in the country organize inter-collegiate Cultural/Sports/S&T Festivals/Workshops every year. IIITDM Jabalpur would like to nominate its students in such festivals provided that the standard of participation is up to the mark and there exists a possibility of winning prizes/trophy/shield. At the same time, the Institute would also like to ensure that no student misses too many classes during the semester due to such participation. After having consultation with the faculty members and students, norms for achieving these goals have been made by the Institute. It is requested that students be paid (i) second class rail fare by the shortest route, (ii) festival/workshop registration fee, (iii) lodging and boarding charges worked out by the event organizers and (iv) local transport charges. The Finance Committee is requested to recommend the same to the Board for its approval.

FC 2007-08: 02.06 Consideration of Modified Fee Structure for Undergraduate Courses from Academic Year, 2007-08

The fee structure of the Institute operative in 2006-07 academic year (**Annexure -IV**) was modified by the Institute, barring the statutory fee, for under-graduate courses. The modified fee structure is attached at **Annexure - V**. The Finance Committee is requested to take note of the same.

ANNEXURE-IV

**DETAILS OF THE FEE TO BE PAID BY 2006-07 BATCH OF B. TECH. STUDENTS
AT THE TIME OF ADMISSION**

Fee HEAD(S)	Hall Residents (Rs.)
ADMISSION FEE	150.00
GRADE CARD	150.00
PROVISIONAL CERTIFICATE	100.00
MEDICAL EXAMINATION	100.00
STUDENTS WELFARE FUND	200.00
MODERNIZATION	300.00
HOSTEL ADMISSION FEE	500.00
ALUMNI ASSOCIATION SUBS	200.00
PUBLICATION	250.00
CAREER DEV. PROGRAMMES	200.00
TOTAL	2,150.00

DEPOSITS PAYABLE AT THE TIME OF ADMISSION (REFUNDABLE)

Fee HEAD(S)	Hall Residents (Rs.)
INSTITUTE CAUTION MONEY	1,000.00
LIBRARY CAUTION MONEY	1,000.00
ST. AMENITIES SECURITY DEPOSITS	2,000.00
TOTAL	4,000.00

ESTER FEE

Fee HEAD(S)	Hall Residents (Rs.)
ADMISSION FEE (NOT FOR SC/ST)	13,500.00
EXAMINATION	350.00
REGISTRATION	200.00
GYMKHANA FEE (YEARLY)	300.00
FESTIVAL FEE (YEARLY)	150.00
MEDICAL	50.00
STUDENTS AMENITIES SUBSCRIPTION	300.00
LABORATORY CONTINGENCY	300.00
STUDENTS BENEVOLENCE FUND	<u>100.00</u>
HOSTEL SEAT RENT (NOT FOR SC/ST IF INCOME LESS 2,00,000/-)	500.00
MAN/ELECT/WATER CHARGES	300.00
MESS ESTABLISHMENT CHARGE	2,000.00
PERSONAL ACCIDENT INSURANCE	65.00
MEMBERSHIP OF SHMC	100.00
TOTAL	18,215.00

MESS ADVANCE

Fee HEAD(S)	Hall Residents (Rs.)
MESS ADVANCE*	2,000.00
TOTAL	2,000.00

ANNEXURE - V



**PDPM - Indian Institute of Information Technology Design Manufacturing, Jabalpur
IT Bhawan, Jabalpur Engineering College Campus, Gokalpur, Jabalpur 482 011 India**

**DETAILS OF THE FEE TO BE PAID BY 2007-08 BATCH OF B.TECH STUDENTS
AT THE TIME OF REGISTRATION**

TIME PAYMENT AT THE TIME OF ADMISSION

Fee Head(s)	Hall Residents (Rs.)	Day Scholar (Rs.)
ADMISSION FEE	150.00	150.00
GRADE CARD	150.00	150.00
PROVISIONAL CERTIFICATE	100.00	100.00
MEDICAL EXAMINATION	100.00	100.00
STUDENTS WELFARE FUND	1,500.00	1,500.00
MODERNIZATION	300.00	300.00
HOSTEL ADMISSION	500.00	-
ALUMNI ASSOCIATION SUBS	500.00	500.00
PUBLICATION	250.00	250.00
CAREER DEVELOP PROGRAMMES	500.00	500.00
TOTAL	4,050.00	3,550.00

DEPOSITS PAYABLE AT THE TIME OF ADMISSION

Fee Head(s)	Hall Residents (Rs.)	Day Scholar (Rs.)
INSTITUTE CAUTION MONEY (REFUNDABLE)	5,000.00	5,000.00
MESS ADVANCE (ADJUSTABLE)	2,000.00	-
TOTAL	7,000.00	5,000.00

HOSTEL FEE

Fee Head(s)	Hall Residents (Rs.)	Day Scholar (Rs.)
TUITION FEE (NOT FOR SC/ST STUDENTS)*	13,500.00	13,500.00
EXAMINATION	350.00	350.00
REGISTRATION	200.00	200.00
GYMKHANA FEE (YEARLY)	300.00	300.00
FESTIVAL FEE (YEARLY)	150.00	150.00
MEDICAL	50.00	50.00
STUDENTS AMENITIES SUBSCRIPTION	300.00	300.00
LABORATORY CONTINGENCY	300.00	300.00
HOSTEL SEAT RENT (NOT FOR SC/ST STUDENTS)**	500.00	-
FAN/ELECT/WATER CHARGES	800.00	-
HALL ESTABLISHMENT CHARGES	2,500.00	-
PERSONAL ACCIDENT INSURANCE	65.00	65.00
MEMBERSHIP OF SHMC	100.00	100.00
TOTAL	19,115.00	15,315.00

ALL SC/ST STUDENTS ARE EXEMPTED FROM PAYMENT OF TUITION FEE

SC/ST STUDENTS ARE NOT CHARGED HOSTEL SEAT RENT IF PARENTS/GUARDIANS' ANNUAL INCOME IS LESS THAN RS. 2,00,000/-

SUMMARY OF AMOUNT PAYABLE BY DIFFERENT CATEGORY STUDENTS AS INSTITUTE DUES

Fee Head(s)	Hall Residents (Rs.)	Day Scholar (Rs.)
GENERAL CATEGORY STUDENTS	30,165.00	23,865.00
SC/ST STUDENTS (PARENTS/GUARDIANS ANNUAL INCOME IS GREATER THAN RS. 2,00,000/-)	16,665.00	10,365.00
SC/ST STUDENTS (PARENTS/GUARDIANS ANNUAL INCOME IS LESS THAN RS. 2,00,000/-)	16,165.00	10,365.00

The entire fee structure is subject to a major revision, if required

Indian Institute Of Information Technology, Design & Manufacturing Jabalpur

MINUTES OF 2007-08/ 2nd MEETING OF THE FINANCE COMMITTEE

held on 20th November, 2007 at 03.00 PM
in the Conference Room (MHRD), Shastri Bhawan, New Delhi

Members Present:

- | | |
|--|--|
| 1) Shri. Sudeep Banerjee
Chancellor, NEUPA, New Delhi | Chairman |
| 2) Prof. Sanjeev Bhargava
Director, PDPM IIITDM Jabalpur | Member |
| 3) Mr SK Ray
Joint Secretary and Financial Advisor
MHRD, New Delhi | Member |
| 4) Ms. Seema Raj,
Director (Technical)
MHRD, New Delhi | Substituting Shri Ravi Mathur - Member |
| 5) Prof. H P Dikshit
Director General,
School of Good Governance
& Policy Analysis,
Govt. of Madhya Pradesh, Bhopal. | Special Invitee (Member BoG) |
| 6) Dr. Darlie O Koshy
Director
National Institute of Design,
Ahemdabad | Special Invitee (Member BoG) |
| 7) Prof Manoj K Harbola
Dept. of Physics
IIT Kanpur, Kanpur | Special Invitee (Member BoG) |
| 8) Prof Aparajita Ojha
Professor
PDPM-IIITDM Jabalpur | Special Invitee (Member BoG) |
| 9) Ms Alice Chacko
Under Secretary to Govt. of India,
MHRD, New Delhi | Special Invitee |
| 10) Shri SC Prusty
Finance Officer & Officiating Registrar
IIITDM Jabalpur | Acting Secretary |

Leave of Absence:

Shri. Dilip Mehra,
Principal Secretary, Technical Education
Government of Madhya Pradesh, Bhopal

Dr. Manoj Gaur
Managing Director, Jai Prakash Associates Ltd and Director, JIL Info Tech Ltd
New Delhi-110057

2007-08: 02.01 - Overview Report of the Director

While welcoming all the members of the Finance Committee, the Director informed about the major operation the Chairman had gone through in recent times. However, it was very inspiring and heartening to see that in spite of this being a serious operation, the Chairman had taken back things to his stride in a very with all the normal work. The Finance Committee wished him a speedy recovery and good health in times to come.

ACADEMICS

Strength of Faculty Members and Research Engineers in the Institute:

The Finance Committee took note of the faculty members and Research Engineers who had joined IITDM Jabalpur in recent time and expressed its happiness on their background, quality and research potential. It also expressed hope that the Institute would be able to attract similar good faculty members and research engineers in future also.

Progress Towards the Indo-Japanese Cooperation:

The Finance Committee noted contents presented in the Director's Overview Report. Further, the Director clarified that the proposed Indo-Japanese Cooperation was not viewed by the Japanese Government as an aided programme but as a cooperation of intellectual exchange between the two sides. Hence, as for now, there was no financial commitment from the Japanese side. The Finance Committee was also informed that Japan had never set up any Institute any where in the world till now and cooperation to develop IITDM Jabalpur was a very new experience also for them. Working out the details of cooperation requirements would perhaps take more time. It was informed that the interest among the professors of the Japanese institutes/universities was genuine and they appear very committed to make the programme successful. The Director informed that the faculty exchange programme was very crucial for the further growth of this cooperation. Under the present scheme of things, the travel cost was to be borne by the visiting side and the cost of local transport and living was to be borne by the host.

The Finance Committee noted the above comments and accepted the arrangements made in this regard till now.

CONSTRUCTION ACTIVITIES

a. Temporary Construction Activities in the IT Bhawan of the Jabalpur Engineering College

The finance Committee took note of the work done for the temporary construction activities at the IT Bhawan of the Jabalpur Engineering College and expressed satisfaction for their completion, as per desire of the Finance Committee and the Board, prior to admissions of the new batch of students in August 2007.

b. Repair and Maintenance Activities in Hostel VIII of the Jabalpur Engineering College

The finance Committee took note of the work done for the repair and maintenance of Hostel VIII of the Jabalpur Engineering College and expressed satisfaction for their completion, as per desire of the Finance Committee and the Board, prior to admissions of the new batch of students in August 2007.

c. Construction Activities in the Institute Campus at Dumna

The Finance Committee was apprised of various construction activities undertaken at Dumna site of the Campus. The Committee took note of the same and expressed concern on delay in activities and requested the Institute to do every thing to enhance the pace of construction of the new campus.

C. STUDENTS WELFARE AND RELATED ACTIVITIES

- **Distribution of Notional Prizes and Certificates of Merit:**

After a brief discussion the members suggested that the prizes be renamed from "Notional Prizes and Certificates of Merit" to "Certificates of Merit and Prizes for Academic Excellence". The finance Committee took note of the above suggestion and recommended accordingly to the Board.

- **Holding of English Proficiency Development Classes:**

The Board expressed happiness on such efforts made by the Institute as they were likely to further empower students in the Institute coming from the weaker background.

FC 2007-08: 02.02 Confirmation of the Minutes of the Meeting held on May 11, 2007

The committee confirmed the minutes of the Meeting held on 11th May, 2007.

FC 2007-08: 02.03 Consideration of Annual Accounts of 2006-07 and Recommendation to the Board for Adoption

After minor discussions and deliberations, the Finance Committee accepted the Annual Accounts of 2006-07 and recommended same to the Board for Adoption.

FC 2007-08: 02.04 Special Measures to be Adopted by the Institute during Incubation Period for its further Growth and Smooth Functioning

- **Reimbursement of Medical Expenses Incurred on Students Against First Aid**

The Board endorsed that the responsibility of health care of students lies solely with students and their parents/guardians. The members discussed the matter in detail and suggested that a Contingency Fund of Rs. 1 Lakh may be created to meet out emergency medical problems of students. The Institute was advised to evolve its own norms for the purpose of reimbursement towards emergency medical problems of students.

The Board also desired that the efforts be made to make medical doctor available in each Hall of Residence for specific timings on every day. Students should be advised to consult the doctor in the hostel itself. They should be rushed to specialists only in case of emergency.

- **Communication Facilities in the Institute**

The case of providing communication facilities to faculty and staff of the Institute was considered to be a genuine need of the Institute at this juncture. The matter was discussed in detail. Dr Darlie O Koshy, Director, National Institute of Design Ahemadabad suggested that the facilities extended by the BSNL may be explored and the Chairman desired all details thereof be presented in a tabular form at the next meeting. This Agenda Item was therefore deferred for the next meeting.

- **Hiring of Visitors Hostel and Housing for the Faculty and Staff**

In view of (i) the background, (ii) areas of interest and specialization and (iii) publication record of the faculty of the Institute, the Finance Committee expressed its happiness on the high-quality and well qualified faculty which the Institute was able to attract. The Committee appreciated the problem faced by the Institute towards providing housing facilities to fresh faculty members and considered it to be genuine problem which, if not solved properly, could hamper the further growth of the Institute.

Dr Darlie O Koshy, Director, National Institute of Design Ahmedabad suggested that the "Least Accommodation Scheme", which was implemented at NID Ahmedabad under similar circumstances, could be tried out by the Institute in this regard. The Finance Committee appreciated the suggestion of Dr Koshy and asked the Institute to suitably modify this agenda item and bring the same in the next meeting.

FC 2007-08: 02.05 Special Measures to be Adopted for Giving TA/DA to Students

• **TA/DA for PhD and M Tech Students Authorized to Attend Conferences/ Workshops /Seminars to present their Research Work**

The Finance Committee appreciated the need for providing TA/DA to M Tech and PhD students . whose papers get accepted in national level Conferences/Workshops/Seminars conducted by institutes/organizations of high repute. However, members felt that since this matter may create repercussions for other institutions also, the Institute should first try to collate the policy adopted by IITs and other institutions under similar circumstances. Members suggested that the Institute may bring the proposal for discussion in the Finance Committee after suitably modifying the same.

• **TA/DA to Students Representing the Institute in Students Festival**

The matter was discussed. The Finance Committee cleared the payment of to-and-fro rail fare by the shortest route and registration fee to students authorized by the Institute for participating in the festivals. Members suggested that since the accommodation and meals are generally arranged by the host Institute in such cases, no extra amount from the Institute's side should be considered admissible to students.

FC 2007-08: 02.06 Consideration of Modified Fee Structure for Undergraduate Courses from Academic Year, 2007-08

The Finance Committee took note of the Undergraduate Fee structure announced by the Institute for the year 2007-08. After a brief discussion the Committee also accepted the same for the current year. However, it suggested that fee heads, other than the (i) semesterly tuition fee, (ii) examination fee (iii) registration fee and (iv) laboratory contingency fee, be amended every year to take care of the price increase. The committee also suggested regrouping of different fee heads so as to reduce them to a minimal number.

It was also pointed out that the tuition fee waived for SC/ST students was reimbursable by the Institute by appropriate ministries of the Government of India. The Institute was advised to make claims towards such reimbursements on a yearly basis.

FC 2007-08: 02.07 Appointment of Adjunct Faculty in the Institute

The need to have Adjunct Faculty Members due to (a) non-availability of well-qualified faculty members in some areas of specialization and (b) less exposure of the existing faculty members in different areas of studies was pointed by the Director. Some members proposed other alternative models for appointing Adjunct Faculty in the Institute. The Director clarified that IIITDM, apart from the regular faculty positions, has already been maintaining the following categories for faculty members:

- i. **Visiting Faculty** – Persons who have submitted their PhD thesis in some IIT or a prestigious Institute but have not defended prior to applying at IIITDM are given an ad-hoc appointment of Visiting Faculty if recommended either by the Selection Committee or the Faculty of the Institute after a successful seminar given in the Institute.

- ii. **Guest faculty** – Persons of eminence in their specialized areas of research are invited to deliver special lectures which are not part of any course. There is no long term commitment towards the Institute by the Guest Faculty.

The proposal of the Institute for the Adjunct Faculty was discussed by the Finance Committee in details. Some members proposed that In order to optimize the cost of air fare of the Adjunct Faculty on per lecture basis, the Adjunct Faculty should be required to stay in the Institute for a minimum period of two weeks. Several other members, however, pointed out that ensuring a period of two weeks of a stay at a stretch may not be practicable for persons of high repute.

In view of the proposal of Adjunct Faculty being critical for the future nourishment and growth of the new Institute, the Finance Committee recommended it to the Board with the following terms and conditions:

- A. Names of eminent academicians/professionals from (i) IITs, IISc Bangalore and other institutes of good repute in India, (ii) universities and institutes outside India and (iii) industries of repute will be cleared for making them Adjunct Faculty at IITDM Jabalpur by the sub-committee of the Senate,
- B. For the purpose of organizing special lectures by Adjunct Faculty, the Institute would pay the to-and-fro air fare within India/ AC I train fare, as applicable, for each visit to the Institute. However, in order to minimize the travel cost per lecture, the Institute would try to keep the stay of the Adjunct Faculty for more than 10 lectures per visit to the Institute,
- C. The Institute would take care of the local hospitality and transport during the stay of the Adjunct Faculty at the Institute,
- D. An honorarium up to Rs 3000/- per lecture would be admissible to the Adjunct Faculty.

FC 2007-08: 02.08 Recommendations made by the Buildings & Works Committee

The Finance Committee was informed about the difficulties and problems faced by the Institute in finalizing the tender for (i) civil works of (a) Hall of Residence II, (b) Lecture Hall & Class Room Complex: Phase I, (c) Mess & Dining Hall I and (ii) electrical work of (a) Hall of Residence I and (b) Core Labs Complex. The Committee was also informed about the progress made regarding civil works. Members were informed that these point were discussed at length in the meeting of the Buildings & Works Committee (B&WC) held on November 19, 2007.

It was further brought to the notice of the Finance Committee that the negotiated item rates quoted by the lowest contractor were similar for both Hall of Residence I (SH: Electrical) and Core Lab Complex (CLC) (SH: Electrical). In spite of this fact, though the overall quoted cost for the Hall of Residence is within the limits of the sanctioned approval, the overall quoted cost for electrical work of the CLC after negotiation is still above the earlier taken financial approval due to the fact that the CLC, being a lab complex, is designed to have higher number of electrical points and loads on per unit area basis.

The Finance Committee was also informed that since the civil works for the CLC were already been underway any deferment in award of electrical component of work would further amount to a delay in the progress of ongoing civil work.

In view of the above, the following recommendation of the B&WC was considered by the Finance Committee for the work of Construction of Core Lab Complex (SH: Electrical): "The B & WC ratified the decision to award the Core Lab Complex (SH: Electrical) work to the lowest tenderer, M/s Bhardwaj Brothers, at Rs 1, 36, 53, 067/- (Rs. One crore thirty six lacs fifty three thousand sixty seven only) an amount arrived at after negotiation against the earlier approved amount of Rs 1, 03, 49,048/- (Rs One crore three lacs forty nine thousands forty eight only) for the same."

The Finance Committee ratified the recommendation of the B&WC and recommended the same to the Board for approving the award of the work of Construction of the Core Lab Complex (SH: Electrical) to M/s Bharadwaj Brothers at Rs 1,36,53,067/- (Rs. One crore thirty six lacs fifty three thousand sixty seven only).

FC 2007-08: 02.09 Any other items with the permission of the Chair.

There being no other item for discussion the meeting ended with a vote of thanks to the Chair.

sd/-

(Prof. S Bhargava)

Director

sd/-

(Shri S C Prusty)

Acting Secretary

Approved

Sd/-

(Shri Sudeep Banerjee)

Chairman
Finance Committee